



# SOP For Intune Sync – End User Devices

|                  |                                        |
|------------------|----------------------------------------|
| Document Name    | SOP For Intune Sync – End User Devices |
| Prepare By       | Vijay Negi                             |
| Approved By      | Viquar Shaikh                          |
| Publish Date     | 07-Feb-2025                            |
| Next Review Date | 06-Feb-2026                            |

| S. No. | Date        | Revision | Prepare By | Approve By    | Remark  |
|--------|-------------|----------|------------|---------------|---------|
| 1.     | 07-Feb-2025 | Initial  | Vijay Negi | Viquar Shaikh | Initial |

## Index

|                                     |   |
|-------------------------------------|---|
| 1. Introduction .....               | 3 |
| 2. Objective .....                  | 3 |
| 3. Prerequisite .....               | 3 |
| 4. Process .....                    | 3 |
| 5. Conclusion / Future Action ..... | 6 |

### 1. Introduction

Microsoft Intune is a cloud-based endpoint management solution. It manages user access to organizational resources and simplifies app and device management across many devices, including mobile devices, desktop computers, Laptop and virtual endpoints.

### 2. Objective

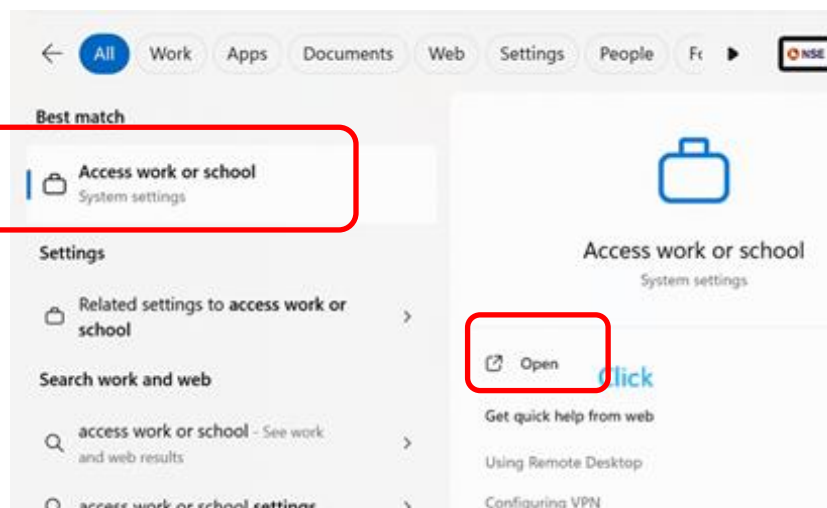
Security policies must be applied to all devices at NSE and its subsidiaries. Users can sync their devices by following the steps outlined in this SOP, ensuring continued access to applications, internet, emails, OneDrive, and other services.

### 3. Prerequisite

1. Desktop or Laptop must be **powered on**
2. User logged in
3. Must be connected to the Internet or Office Network.

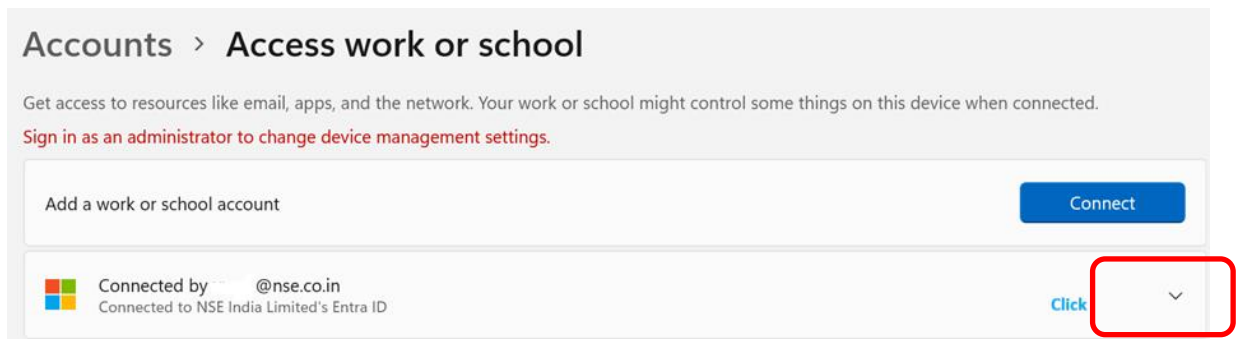
### 4. Process

- a. Press Start Button (  ), and Search for “**Access work or school**”. Below screen will appear and Press “**Open**”.

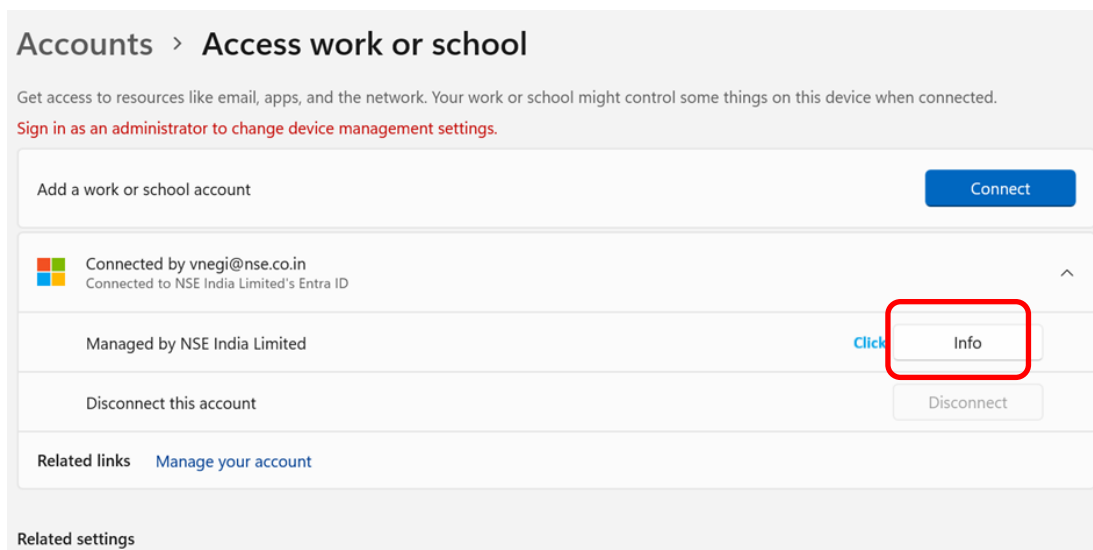




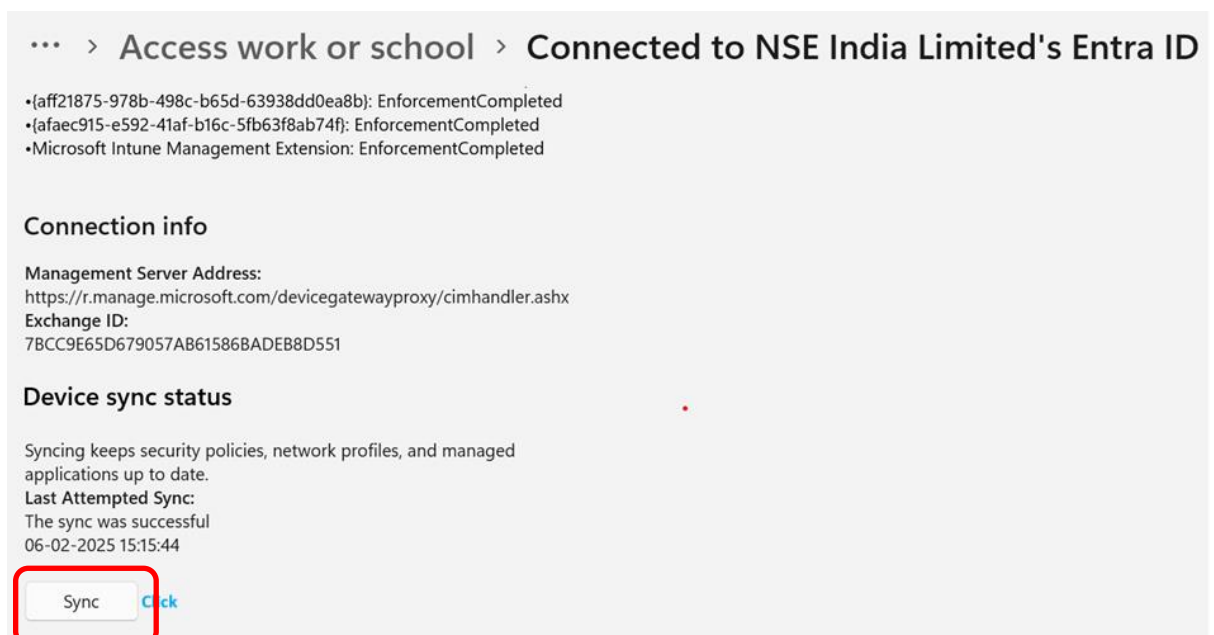
- b. Then below Screen will appear, Press Down Arrow.



- c. Then below screen will appear and then press “Info” button.



- d. Below screen will appear then scroll the window and Press “Sync”





- e. Then below screen will appear and wait for few minutes.

... > **Access work or school** > **Connected to NSE India Limited's Entra ID**

•{afaec915-e592-41af-b16c-5fb63f8ab74f}: EnforcementCompleted  
•Microsoft Intune Management Extension: EnforcementCompleted

### Connection info

**Management Server Address:**  
<https://r.manage.microsoft.com/devicegatewayproxy/cimhandler.ashx>  
**Exchange ID:**  
7BCC9E65D679057AB61586BADEB8D551

### Device sync status

Syncing keeps security policies, network profiles, and managed applications up to date.  
**Last Attempted Sync:**  
The sync is in progress  
06-02-2025 15:15:44

• • • • •

- f. Below the screen will appear.

... > **Access work or school** > **Connected to NSE India Limited's Entra ID**

•{afaec915-e592-41af-b16c-5fb63f8ab74f}: EnforcementCompleted  
•Microsoft Intune Management Extension: EnforcementCompleted

### Connection info

**Management Server Address:**  
<https://r.manage.microsoft.com/devicegatewayproxy/cimhandler.ashx>  
**Exchange ID:**  
7BCC9E65D679057AB61586BADEB8D551

### Device sync status

Syncing keeps security policies, network profiles, and managed applications up to date.  
**Last Attempted Sync:**  
The sync was successful [Wait till Successful Message](#)  
06-02-2025 16:41:27

### Advanced Diagnostic Report

Your IT or support person may want additional information to help with

- g. Repeat about step 4to 6 for 2 to 3 times and restart your system.



## **5. Conclusion / Future Action**

- a) If the endpoint is not connected to the Internet or not being used for 5-7 days, it will become inactive in Intune and the endpoint will be unusable.
- b) To ensure it meets the organization's policy requirement, the endpoint must be connected to the internet or office network within 5-7 days.